



GRAB AND GO BINDER CHECKLIST

Emergency Contacts (Phone Numbers, Email Addresses, Physical Addresses)

- Family Members
- Friends
- Neighbors
- Church
- Children – Schools, Day Care Centers, Babysitters
- Pets – Pet Sitters, Veterinarian
- Work – Employers, Important Business Associates
- Medical – Doctors, Dentists, Specialists, Counselors, Local Hospitals/Clinics, Poison Control, NurseLine
- Financial – Banks, Credit Card Companies, Brokerages
- Utilities – Electricity, Gas, Water, Sewer, Internet, Telephone, Cable TV, Security Systems, Trash Collection
- Local Non-Emergency Numbers – Police, Fire, Ambulance, and City

Legal Records

- Adoption Papers
- Birth Certificates
- Car Titles
- Cemetery Deeds
- Child Custody Papers
- Church Records
- Death Certificates
- Divorce Certificates
- Drivers Licenses
- Foster Records
- House Deeds
- Immigration/Naturalization Documents
- Marriage Licenses + Certificates
- Military Records
- Passports
- Power of Attorney
- Prenuptial Agreements
- Social Security Cards
- State Issued Non-Driver ID Cards
- Wills and Trusts



Medical Information

- Advance Directives
- Dental Records
- First Aid Reference Guides
- Health Insurance Cards – Front and back
- Health Insurance Policy
- Immunization Records
- Medical History – Include Serious Illnesses + Diseases, Blood Type, Allergies, Past Surgeries + Injuries
- Medical Power of Attorney
- Medical Release Forms
- Prescription Drugs List

Financial Information

- Bank Accounts – Bank names, account types, account numbers, pins, copy of debit cards, voided checks
- Bills – Utility company names, account numbers, due dates, which ones were on autopay?
- Credit Cards – Credit card company names, account numbers, copy of credit cards
- Debts – Lender names, account numbers, interest rates, monthly payment amounts, due dates
- Investment Accounts – Brokerage names, account numbers
- Investment Details – Strategy description, trusted professionals to use, plans for life insurance money
- Most Recent Statement from Each Financial Account
- Safety Deposit Box Information
- Taxes – State and Federal Tax Returns for Last 5 Years
- Life Insurance Policy – Make sure listed beneficiary is updated
- Retirement Accounts – Make sure listed beneficiary is updated

Insurance Information

- Accidental Death and Dismemberment Insurance Policy
- Auto Insurance Policy
- Disability Insurance Policy
- Health Insurance Policy
- Homeowners Insurance Policy
- Life Insurance Policy – Make Sure Listed Beneficiary Is Updated
- Renters Insurance Policy
- Local Insurance Agent Information
- Insurance Cards



Home

- Home Inventory with Photos & Videos
- Homeowners Insurance Policy
- House Deeds
- Latest Appraisal
- Lease Agreements
- Mortgage Documents
- Renters Insurance Policy

Vehicles

- Auto Insurance Policy
- Car Maintenance Records
- Car Titles
- Mechanic's Contact Information
- Vehicle Registration

Household

- Burial + Memorial Service Preferences
- Childcare Details
- Letters to Loved Ones
- Pet Information and Pet Care Details
- Physical Description of Each Family Member + Fingerprints + DNA
- Pictures – Family Members Together
- Pictures – Individual Pictures of Each Family Member
- Plans for Insurance Claim Money
- School Transcripts and Degrees
- Social Media/Websites
- Usernames and Passwords

Miscellaneous

- Evacuation Checklist
- Printed Emergency Plan – Where you will go, who will meet you, radio call signs, etc.
- First Aid Instructions
- Paper Maps
- Photos – Stored on USB drives and on the cloud
- Spare Keys – House, car, garage, storage spaces, evacuation destination
- Cash – Large bills, small bills, coins
- Extra phone chargers
- Spare laptop and charger to pay bills online